

St Andrew's Church Rollestone

CHURCH PLAN
April 2025

Part A - Current Report

Church Introduction & Significance
Current Use & Voluntary Activity
Facilities & Collections
Conservation Reports
Income, Expenditure & Balances
Local Community Officer's Summary



Part B – Survey

Results of our open survey conducted in Summer and Autumn 2020, [open and available at this location](#) for initial or repeated surveys.

Part C - Community Recommendations

Minutes of any community meetings held to discuss the information available in other parts of the Church Plan.

Part D - Action Plan

Details of any actions agreed through Community Recommendations, assigned to community participants, Churches Conservation Trust staff, or to the Churches Conservation Trust Local Community Officer specifically.

Part A - Current Report

Church Introduction & Statement of Significance

St Andrew's Church is in Rollestone Road, Rollestone, Wiltshire, England. It was declared redundant on 1 July 1993, and was vested in the Trust on 8 February 1995. The church is recorded in the National Heritage List for England as a designated Grade II* listed building.

St Andrew's was built in the early 13th century. For the early part of its history, until the Dissolution of the Monasteries, the church was a possession of the Knights Hospitaller. It has been suggested that Jane Seymour was baptised at the church in the early 16th century around 1508, however this may be a confusion with another child of the same name.

It is constructed in flint and stone in a chequerwork pattern. The church consists of a chancel and nave which was given a new roof in the 16th century. The nave is 32 feet (9.8 m) by 15 feet (4.6 m) while the chancel is 9 feet 8 inches (2.95 m) by 9 feet 6 inches (2.90 m). Rebuilding work on the chancel and chancel arch were undertaken in 1845. The church has two large Perpendicular windows. The stained glass is 17th century. The font dating from the 13th century and has a 17th century cover.¹ The oak benches were brought from the redundant church of St Catherine's at Haydon, Dorset in 1981.

Rollestone became part of the parish of Shrewton in the early 20th century. The parish now includes St Mary's Church, Maddington as well.

Current use (bookings) & voluntary activity

St Andrews is fortunate to benefit from the voluntary support of the neighbours and several members of the local community and has a supportive incumbent vicar and churchwarden. This group of people collectively contribute by:

- Organising and supporting and annual service
- Running champing at the site in 2017/18. CCTs ambition is for this to take place again.
- Remittance of service funds
- Occasional conservation cleaning
- Completion of 6 monthly site inspection
- Ad hoc reporting of building change

Collection Review

General Information	
Open Churches Policy status:	Open
Local Community Officer:	Philippa Wood
Current project:	None
Parking:	No formal parking. Approx 4 spaces on the grass verge.
Accessibility details:	Provided via website
Building services:	Electric lighting and sockets. Off-Peak Electric Convector Heaters
Organ:	2 American.
Churchyard:	Not owned by CCT, maintained by PCC and volunteers
Ringable bells:	1 – Stationary Chiming only.
Pews:	Yes
Volunteering	
Keyholder role:	Fulfilled
Key representative role:	Fulfilled
Area volunteer role:	Fulfilled
Fundraising roles:	None
Cleaning	Cleaned by volunteer / community on ad hoc basis and before use
Stewardship roles:	None
Research, interpretation & talks:	None formal
CCT Items	
Welcome table:	Present and stocked with leaflets
Visitor book:	Present with pens
Gift Aid envelopes:	Supplied
CCT silver plaque:	Installed, poor condition
CCT information board:	Not installed
Oak post:	Supplied, not installed
CCT freestanding board:	Provided
Wall safe poster:	Installed
CCT A board:	Provided
Tourism and Marketing	
Nearby attractions:	Stonehenge
Public transport:	Public transport between Salisbury, Devizes and nearby Shrewton (15 minute walk)

Social media presence:	None
CCT webpage:	https://www.visitchurches.org.uk/visit/our-churches/st-andrews-church-rollestone-wiltshire
Regular feature parish news:	None
Events and Activities	
Services per year:	One – Service of Peace in August
CofE support for services:	Yes
Heritage Open Days:	No
Ride & Stride:	No
Christmas memory tree:	No
Historic Church Tour:	No
Learning and Participation events:	No
Explorer tags	No
Retail:	No
Champing:	No. Intended to resume.
Health & Safety	
Fire rated capacity:	100
Seating capacity:	Not determined
Site plan:	Available
General Risk Assessment:	Completed 2022. Annual review completed Apr 2025
Fire Risk Assessment:	Completed 2022. Annual review completed Apr 2025
Portable appliance listing:	Formal Visual Inspection completed Apr 2025
COSHH listing:	Current
Security Audit:	2015

Conservation & Maintenance

All cost figures are estimates, exclusive of VAT and professional fees.

VAT is charged at 20% of the total costs and can sometimes be recovered.

Professional fees vary but are either charged at an hourly rate or as a percentage of the total project cost. These are usually charged only on larger or more complex projects.

Maintenance Costs

Annualised Maintenance Costs (exc. VAT)	
Total costs of church maintenance forecast over 25 years divided by 25. Includes all maintenance costs except the twice-yearly maintenance visit and any anticipated repairs are also excluded. See Appendix 2 for a list of typical maintenance tasks.	£2,958.44
Routine Maintenance Costs (exc. VAT)	
Total cost of two maintenance visits per year exclusive of any additional maintenance items included above. See Appendix 3 for tasks included in the twice-annual maintenance visits	£712.80
Other Maintenance Costs (exc. VAT)	
Additional maintenance needs discovered during routine maintenance (see below)	£950.00

Forecast Conservation Costs

Short Term Repairs 2025 – 2030	
Small scale items of limited cost which could be fulfilled with minimal fundraising.	
Minor roof repairs	£1,000.00
Re-pointing cement pointed areas	£6,000.00
Total	£7,000.00
Medium-Term Repairs 2030 – 2035	
More expensive needs which may require more involved fundraising and grant applications.	
Total Long-Term Repairs 2035 onward	
Items which are known to require works in the longer term but which are not essential in the near future.	
Maintenance Costs arising from Routine Maintenance Visits	
Remove moss from roofs	£450.00
Replace dislodged ridge tile and cut back trees	£500.00
Total Essential Repairs	£7,950.00
Total Desirable Repairs: Not essential to conservation but desirable for aesthetics / use of building.	£0.00

Income, Expenditure & Balances (Apr '23 – Mar '24)

Income

	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
Wallsafe	£106	£31	£16	£35	£45	£0	£23	£20
Total	£356	£31	£516	£35	£45	£206	£71	£53
Visitor #	1529	1839	91	0	1281	1656	1596	1561
Wallsafe per visitor	£0.07	£0.02	£0.18		£0.03	£0.00	£0.01	£0.01

Restricted Balance

Restricted balance shows money which has been restricted or covenanted for expenditure at the church. Restricted funds without a covenant will be used for maintenance of the building fabric. Covenanted funds (those donated for a specific purpose such as roof repairs) must be spent according to the terms of this covenant and are not shown in this table.

Restricted Funds			
Opening Balance 23-24	Income	Expenditure	Closing Balance 2023-24
£0.00	£250.00	£250.00	£0.00

Income / Expenditure

	Unrestricted	Restricted	Grant	Total
Income	£105.51	£250.00	£0.00	£355.51
Expenditure	£1,408.56	£250.00	£0.00	£1,658.56

Income by Category		
Category	Value	
General Donations	£250.00	R
Box Collections	£105.51	U

Expenditure by Category		
Category	Value	
Electricity	£1,328.56	U
Routine Maintenance	£250.00	R
Routine Maintenance	£80.00	U

Local Community Officer's Summary

St Andrews is a small, picturesque church spectacularly located with views down the valley. With little use aside from the annual service, the church has been fortunate to have benefited from the support of several local volunteers and neighbours in recent years

In 2017/18 Champing was trialled at St Andrew's. It was always understood that St Andrew's would be quite different from most of the CCTs champing churches in that it would only be able to accommodate two people, whereas most churches are set up for larger groups. However, given the proximity to Stonehenge it was predicted that there would be plenty of interest in the site. Whilst the first season was successful enough and enjoyed by all who stayed, it has since been decided that some work on the church is required before this can recommence.

A CCT Area Volunteer completes the regular 6 monthly building inspection

Aside from champing, the church brings in little regular income in comparison to annualised maintenance cost.

In terms of bringing in more small-scale income the following could be implemented:

- Improved visitor interpretation (currently CCT Walk around Guide) and scheduled guided tours could increase the donation per head at Rollestone.
- A Walking trail of the Shrewton Churches was created by volunteers in 2019, but was not printed due to lack of funds. If the leaflet was printed and marketed, or hosted better online, this may increase visitor numbers and subsequent donations.

It is hoped that new ideas and potential supporters for the church might emerge from the church planning process.

Part B - September 2020 Survey

Summary of consultation responses received by end August 2020

*Following distribution of fifteen questions through our standard church plan questionnaire in summer 2020 to existing Churches Conservation Trust correspondents, (together with an invitation for correspondents to share the survey and associated Church Plan Part A), **no response** was received for **Rollestone, St Andrew's** by the deadline of **August 30th**.*

The response received was from a respondent writing in a **[no response]** capacity, who confirmed that their responses related to **St Andrew's, Rollestone**.

In addressing the question of *a perfect outcome for our work together at the church* the respondent indicated **[no response]**

In writing about challenges anticipated in respect of repair liabilities and running costs, the respondent indicates **[no response]**

Thinking about local life away from the church, in relation to other community projects or activities which might combine with our work to protect the church for the future, the respondent indicated **[no response]**

Considering if increased use of the church might benefit the community, or if increased use might benefit the church itself, the respondent indicated **[no response]**

In relation to identifying conservation priorities for the church, the respondent provided **[no response]**

Regarding priorities, opportunities or ideas for fundraising the respondent noted **[no response]**. In respect of means for initiating fundraising activity, the respondent gave **[no response]**. The respondent also indicated that they would **[no response]** be available to participate in fundraising activity.

In seeking respondents' participation in a future group discussion regarding church planning the respondent indicated **[no response]**.

In answering our final, open question about any additional church matters not covered in other areas of the survey, the respondent indicated **[no response]**.

In addition to responses fielded through the questionnaire, a further **[no response]** respondents wrote back to their Local Community Officer, expressing the following perspectives:

Nil

Part C - Community Recommendations

Community Meeting 3

9th April 2025

Present: Philippa Wood (LCO), A (Volunteer)

Introductions

LCO met with A at Rolleston during site inspections to discuss A's voluntary activities at Maddington and Rolleston. A informed LCO he does not volunteer at nearby Orcheston as she had previously thought. A is also involved with Maddington's active church, so has limited time available to organise CCT events.

Maintenance

Site is quite isolated but has neighbouring house whose owners maintain the churchyard and have recently renewed the boundary fence.

People occasionally visit and randomly clean the church – LCO to supply micro-volunteering poster and a supply of dusting cloths / dustpan and brush.

Church is generally in good condition. LCO concerned about mossy roof and tree growing around bellcote.

Activities

Services

Annual Service of Peace in August is well attended.

Champing

Site has been used as a Champing church before, and A is keen to see this restart.

Compost loo is still on site, and A happy to do maintenance on this (v. overgrown)

A happy to service bookings, and confident that Manor B&B would still do breakfasts

Previous hirers were very complimentary, and A confident that uptake would increase

Some evidence of bats in church.

Other

Finger post standing near the electrical board has clearly been there for some time.

LCO to try to get this erected near footpath. Clear evidence that some visitors are doing a walking route between the three local CCT churches.

Community Meeting 2

9th May 2023

Meeting on May 9th Rachel Whitty Local Community and one volunteer (A) who now covers both Maddington and Rollestone as previous volunteers have now stepped down.

RW thanks A for stepping up and keeping an eye on both churches. RW has met A on maintenance visits and at a funeral at Rollestone in December. RW also thanks A for completing the booking forms for Services at Rollestone. A general discussion about how to raise the profile of Rollestone takes place and how it might be used more.

A notes there are many competing community spaces in Shrewton, the cricket club, social club and remaining pub plus the small village hall near Maddington church so it is difficult to see how the CCT church can compete with those. A feels that capacity wise, the annual service is when the church will get cleaned and is still very keen to reinstate champing and know that Rolleston Manor are keen to support it too. RW suggests that maybe a volunteer recruitment poster might help in the church and for inclusion in the parish newsletter. A agrees that might help and maybe the focus on the historical aspect might attract a new set of volunteers.

Emptying the wall safe is discussed and the project to rollout more card payment devices. RW will investigate how to set up a QR code so that visitors have more options to make donations.

A notes that St Mary's (the active church) is significantly struggling with attendance. Getting funds from the village to support the CCT churches is going to be very difficult given the challenge that is faced at the active churches.

A notes that he is aware of the high costs of maintaining historic buildings and reflects that they are also struggling to find the funds to maintain the active church.

RW notes that she has made contact with the Stonehenge visitor centre and is hoping to be able to promote the CCT churches in the area there.

RW notes that there is a display board interpreting the history of Rolleston Church at the edge of the road near the church. There is no mention that it is now under the care of the CCT. A explains that the boards were done as part of the Jubilee celebrations by the Parish Council and it would be worth getting in contact with them to see if something could be added.

The meeting closed with a view to meet up again in 6 months' time and stay in email contact

Community Meeting 1

25th February 2021

Community Meeting 1: 25th Feb 2021

Attending: Ed McGregor (Local Community Officer) et al.

A notes that the community use the church once a year for a service. There are also occasional weddings and funerals. He drops in occasionally to keep an eye on it. He also reflects that the immediate neighbours to the church do a great job of voluntarily caring for the churchyard.

A reflects that the walk between the three Shrewton churches produced in 2017 / 18 unfortunately didn't come to much, although it is available on the CCT website. EM noted that CCT will be promoting a walking festival as part of the "Step into Spring" campaign in 2021, during which the walk could be promoted locally. EM also noted that there is an audio guide being produced for the church which should help raise additional donations from visitors. A is supportive of this initiative.

Ride and stride will continue to be encouraged. A notes that Covid Restrictions are going to impact again this year on attendance to all events including outdoors ones.

A notes that St Mary's (the active church) is significantly struggling with attendance. Getting funds from the village to support the CCT churches is going to be very difficult given the challenge that is faced at the active churches.

A notes that he is aware of the high costs of maintaining historic buildings and reflects that they are also struggling to find the funds to maintain the active church.

A thinks that champing should be re-investigated for Rolleston as all the equipment invested in is still there, such as the compost toilet. He would be willing to consider the champbot role again. EM agrees that 2021 could be a good year to look into champing again given the travel restrictions on holidaying.

Part D - Action Plan

Community Actions

Short term actions (to end October 2025)

- Send LCO information about the Annual Service of Peace and attendance numbers

Medium term actions (to end October 2026)

- Support Champing efforts if pursued by CCT

Long term actions (to end April 2028)

Local Community Officer Actions

Short term actions (to end June 2025)

- Investigate setting up QR codes for donations and email for printing off
- Contact Stonehenge visitor centre re: promotion
- Speak to Estates Officer about erection of finger post near footpath
- Speak to Champing team about prospect of restarting Champing at the site
- Revise and publish 2025 church plan

Medium term actions (to end June 2026)

- Look at ways to make CCT Shrewton Churches walk information more accessible.

Long term actions (to end January 2028)

CCT Actions Other

Short term actions (to end March 2022)

- Text

Medium term actions (to end March 2023)

- Text

Long term actions (to end March 2024)

- Text

Actions Complete (to end April 2025)

Community Actions

- Publicise volunteering opportunities (2023/24)
- Agree dates for face-to-face or digital meeting to review interim church plan

- Review CCT Cleaning Churches standard and report
- Consider the suitability of the site for Champing

LCO Actions

- Complete community audit to identify additional survey respondents and participants in face-to-face or digital meetings by end November 2020
- Repeat survey for additional respondents by end January 2021
- Distribution Part A reports for each church to all existing correspondents, together with survey
- Receive, anonymise and collate survey responses and add to Church Plan Part B
- Resolve initial findings, conclusions and recommendations based on Part A & B, expressed as short, medium and long-term actions
- Publish Part A, B & D as Interim Church Plan to colleagues by end September 2020
- Undertake staff consultation against Interim Church Plan by end November 2020
- By end November 2020 review colleagues' feedback regarding updates to church plan part A, to include Conservation interpretations & presentation improvements
- Champing data
- Agree dates for face-to-face or digital community meetings by end January 2021
- Resolve updated findings, conclusions and recommendations based on Part A, B & C expressed as short, medium and long-term actions for each site (Part D)
- Publish Church Plan Version '2021-22'
- Consider producing an online audio guide for the church to address the lack of printed interpretation
- Support and encourage the EO with replacing the wall safe.
- Share CCT Cleaning Churches standard and report

CCT Actions

Appendix 1: Summer 2020 Questionnaire

1. This is the first of fourteen questions in the survey - thank you in advance for working through each one. First of all, we need to know if you're completing the survey on behalf of an organisation or writing in a personal capacity (If you're writing on behalf of an organisation, please use the text box to let us know which one. Thank you!)
2. Which church are you writing about? (Don't worry, you can complete additional questionnaires for other sites if you like!) Please state the location and dedication, as in 'Sapperton, St. Kenelm's'. Thank you.
3. People are involved with our sites in so many different ways. In your own words, please describe your relationship with the church building.
4. Some people are actively involved at the churches we look after together. If you're part of this group, tell us about your involvement. Cleaning, attending services and fundraising are just a few of the most frequent activities we share, but we'd appreciate as much detail as you might be happy to provide.
5. In your own words, and having reviewed 'Part A' of our church plan (sent to you by email with the invitation to this questionnaire), please describe a perfect outcome for our work together at the church. What would you like to see happen in terms of community involvement and other use of the building?
6. Bearing in mind the repair liabilities and running costs described in the report you've read, what challenges do you anticipate for a sustainable future at your church?
7. Thinking about local life away from the church, which other community projects or activities are you aware of that could combine with our work to protect the church for the future?
8. Here are two questions together... Could increased use of the church benefit the community? How would this increased use benefit the church itself?
9. What do you think are the most important conservation priorities at your church? For each or all of these priorities, please also let us know about any ideas you have for addressing them.
10. Income and expenditure for the church is detailed in 'Part A' of the report we sent you. Addressing conservation priorities will entail finding new ways to raise funds. Tell us about any ideas or opportunities you have identified for raising additional income at the church.
11. What do you think might be the best ways to get started with any fundraising activities you have suggested?
12. If you don't already, would you be interested and available to take part in future fundraising activity?
13. Almost done! We'd like to invite you to join us in a group discussion about the church later this year, either in person or through 'phone / video conference. Would you be willing to join the discussion?
14. Last question! Is there anything else you'd like to share about your interest in the church which we haven't asked you already? Otherwise, thank you again so much for reflecting on the future of the church through your answers.

Appendix 2: Typical Maintenance Tasks Forecast - 25 Years

The list below gives examples of items that CCT needs to maintain in its churches. Some items on this list will not relate to this church but give guidance as to the typical items we cover. These estimations are based on the cost in 2020, please note we are not able to predict inflation costs and therefore these are not included.

A specific report is created for each church every nine years by an experienced and trained building inspector. This details the repair needs of the building and lists the repairs required according to their priority. Please contact your Local Community Officer if you wish to see this report.

Item	Method & Purpose	Cycle /Yrs	Estimated Cost per visit (present day levels)	25 Years Cumulative Est. Cost (2020 values)
Drains, rodding	Below-ground drains can be blocked by debris which stops the rain water dispersing properly and potentially leading to water backing up and overflowing. To prevent this they require rodding and cleaning even ten years.	1	£ 39.00	£ 975.00
Soakaways, inspection and clearance of silt build-up	Soakaways consist of a large pit filled with gravel of varying sizes which act as a filter to allow rainwater to slowly seep into the surrounding ground. Over time material carried into the soakaway in the rain water fills in the gaps and slows the rate of dispersal which can lead to water backing up and potentially damaging or even flooding the church	10	£ 600.00	£ 1,500.00
Man-safe hatchway system	Man-safe systems are steel cables or anchor points which are fixed to the roofs of churches to allow people to safely access and work on the roof. As these systems are used for safety it is a legal requirement that they are tested every year for loose fittings or damaged cables.	1	£ 360.00	£ 9,000.00
Lightning conductor testing	Lightning conductors are required to be checked every three years to make sure that they are still performing correctly and will be able to disperse a lightning strike effectively. Metal thefts have often targeted lightning conductors and they may need replacing.	3	£ 480.00	£ 4,000.00
Heating installation, servicing	Annual servicing of the heating system to ensure the efficiency and safe working order of the boiler etc.	1	£ 384.00	£ 9,600.00

Organ maintenance	Organs are complex machines built using numerous natural materials which can be damaged by moisture, heat and animal attack. It is recommended that organs are checked every year to carry out minor repairs and to be re-tuned as required. Regular servicing can also reduce the likelihood of large, unexpected repair bills.	1	£ 140.00	£ 3,500.00
Fire extinguisher inspection	Fire extinguishers servicing checks that the fire extinguishers are functional and maintaining adequate pressure for use in an emergency. Note the CCT only provides fire extinguisher in churches which are either stewarded, used for Champing™ or have significant timber items.	1	£ 166.00	£ 4,150.00
Electrical periodic inspection testing	Electrical tests ensure that the electrical system of the church is both safe and fully functioning. The test will check all elements of the system and highlight any concerns.	5	£ 350.00	£ 1,750.00
Replacement of electrical fittings	As items are highlighted as faulty through periodic testing and maintenance visits they will need to be replaced.	15	£ 1,500.00	£ 2,500.00
Replacement of lamps	General wear and tear - Bulbs require regular replacement. Note LED bulbs will be used where possible	2	£ 250.00	£ 3,125.00
Roof alarm, servicing	Roof alarms require annual servicing to check that the system is in good working order and to replace minor parts such as the batteries in sensors.	1	£ 316.80	£ 7,920.00
Rainwater goods, redecoration	All external rainwater Goods (RWG) require redecoration as they are in exposed locations and are exposed to significant amounts of water. The redecoration significantly extends the lifespan of the RWGs and ensures that they are working correctly and are securely fixed in position.	7	£ 1,560.00	£ 5,571.43
Internal & external ironwork redecoration	Redecorating the ironwork prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a good opportunity to inspect the item for damage.	7	£ 1,500.00	£ 5,357.14
External joinery, redecoration	Redecorating external joinery prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a very good opportunity to inspect the item for damage.	7	£ 1,875.00	£ 6,696.43
Window repairs	Minor repairs to the windows such as broken panes of glass, replacement of glazing bars, mortar repairs or lead work repairs are important to exclude the weather and birds and other animals.	5	£ 350.00	£ 1,750.00

Bell maintenance	Bells require ad hoc inspection and minor maintenance to fixtures and fittings	5	£ 235.00	£ 1,175.00
Condition inspection report, all specialists	We have a 9 yearly architect or surveyors inspection plan. When the survey is undertaken all elements of the church will be inspected and a prioritised plan for all required repairs will be created.	9	£ 450.00	£ 1,250.00
Roof overhaul	Roofs require constant minor maintenance with a major overhaul every seven years	7	£ 2,500.00	£ 8,928.57
Clock maintenance	An annual service of the clock with minor repairs and checks to ensure good timekeeping	1	£ 140.00	£ 3,500.00
Tree inspection	A five yearly inspection of all the trees in the churchyards we are responsible for to check for defects and enable us to plan for any required works.	5	£ 225.00	£ 1,125.00
Churchyard maintenance	Grass cutting and minor trimming of plants and bushes etc.	0.5	£ 200.00	£ 10,000.00
Overheads	Office costs to support maintenance planning etc.	1	£ 20.00	£ 500.00
Staff Costs	Staff costs incurred in preparing the required inspections and reports	1	£ 97.00	£ 2,425.00
TOTAL (Excluding VAT)			£107,598.57	
TOTAL (Excluding VAT) / 25 years			£4,303.94	

Appendix 3: Typical Maintenance Tasks Forecast

(Twice-Annual Maintenance Visits)

Item	Method & Purpose
Gutters, downpipes and gully clearance	Gutters, hoppers and downpipes are easily blocked by leaves and debris both windborne and dropped by birds which can lead to overflowing and water damage to the building.
Roof, inspection & replacing slipped/missing slates/tiles	Over time some slates/tiles or the pegs/nails which hold them will reach the end of their useful lifespan. When this happens it will allow slates to move from their correct position which can let rain in to the building and potentially poses a risk to visitors as the slate/tiles can fall.
Vegetation, control of growth	Overgrown vegetation against walls and buildings can hold moisture against the building potentially causing damage and some plant species are invasive. Vegetation can also obscure the building hiding potential damage and can provide shelter for vermin such as mice.
Tower stairs & boiler room steps, sweeping	Leaves and other debris can build up on steps which could lead to accidents if people slip. Regular sweeping reduces the risk for potential accidents.
Principal steps and paths, clearance	Leaves and other debris can build up on steps which could lead to accidents if people slip. This is especially the case for churches with trees in the area. Regular sweeping of the steps reduces the risk for potential accidents.
Wall Safe, servicing	Servicing of the wall safe helps to ensure that the donations can be easily collected and also checks to ensure that there hasn't been an attempt to steal from the safe.

Appendix 4: Typical Champing™ Arrangements and Related Income

Champing™ is the exclusive overnight hire of a church to visitors. Camp beds and chairs are set up inside the church, along with tea making provisions, battery lighting, and cushions and blankets to give guests a cosy stay.

Guests book online through the Champing™ website www.champing.co.uk and these bookings are related to local contacts so everyone knows when visitors are staying. A local member of staff sets out equipment for the night and removes all gear each morning. Guests have exclusive access to the church between 6.00 p.m. until 10.00 a.m. so visitors can enjoy the church during the day.

Champers don't expect much in the way of facilities and understand that these are ancient buildings. For most churches we've installed eco-loos either inside or outside in wooden cabins. We don't allow candles but provide battery lanterns and fairy lights. As most of our churches don't have heating we only operate Champing™ between the end of March and the end of October, and we recommend Champers bring warm sleeping bags and extra blankets. We also supply bedding and breakfasts but this option isn't available at all churches. Most Champers will eat out locally or may bring their own picnic.

For those churches without electricity we provide a gas camping stove and we also provide amply bottled water for Champers and all visitors to use.

Typically Champers are couples and families. Some of our churches are large enough to welcome groups of up to 16 people. We are dog-friendly, and child-friendly. Many Champers appreciate the history, architecture, and unique features of their surroundings, and come to learn about the building and its locale through this unique accommodation. We offer those staying for the first time a free CCT membership so they can learn more about our work and consider support for The Trust after their visit.

You can evaluate typical income which derives from Champing™ in the table below.

Church	2020	2019	2018	2017	Total
Langport, Somerset	£3,128.00	£3,809.94	£2,765.60	£10,472.40	£20,175.94
Emborough, Somerset	£2,625.00	£1,378.49	£2,024.30	-	£6,027.79
Chiselhampton, Oxfordshire	£1,705.00	£5,864.11	£2,696.40	£10,156.29	£20,421.80
Wolfhamcote, Warwickshire	£1,624.00	£2,213.77	£3,001.00	-	£6,838.77
Holme Lacy, Herefordshire	£1,004.00	£4,758.55	£4,368.80	-	£10,131.35
TOTAL	£10,086.00	£18,024.86	£14,856.10	£20,628.69	£63,595.65