



Expression of Interest for Routine Maintenance Contracts (3yrs) within the South East Region

The Churches Conservation Trust (CCT) is the national charity saving historic churches at risk. We care for over 350 buildings which attract almost 2 million visitors a year. The CCT is the operator of the third largest heritage estate in charitable ownership in the UK and we have an international, award-winning reputation in heritage conservation and regeneration. All the churches in our collection are listed, mostly Grade I and II*, and some are Scheduled Monuments. They all remain consecrated and available for occasional worship and their spirit, tranquillity and sense of place remains intact. We are their guardians, charged with protecting 1,000 years of history, and keeping them open for people to use.

Within the South East region, the CCT is responsible for 127 churches across 13 counties. In addition to its estate the CCT also supports other places of worship in managing the maintenance of the buildings in their care. The Conservation Project Manager (CPM) and Estate Officer (EO) oversee all the work undertaken at the churches and are the primary point of contact for all maintenance and conservation work. The estate has been divided into 9 geographical areas or clusters, please see attached map.

Further information about the CCT and the specific churches in the south east region can be found on our website <https://www.visitchurches.org.uk>

Expression of interest are invited from suitable qualified conservation contractors for maintenance works across the 9 clusters. There is no minimum or maximum number of clusters that must be tendered for. Each area will be awarded individually as a separate contract. The tender comprises of 3 elements and the contract will be for all 3 services in each cluster.

1. Routine Maintenance
2. Emergency Call Out
3. Additional Orders (minor repairs)

Clusters. If you are able at this stage, it would be helpful if you indicate in your Expression of Interest which clusters you might consider tendering for.

1. Norfolk (28 churches)
2. Norfolk Quakers (10 meeting houses)
3. Suffolk (20 churches)
4. Cambridgeshire (12 churches)
5. Essex (10 churches)
6. Buckinghamshire and Northamptonshire (16 churches)
7. London, Hertfordshire and Bedfordshire (11 churches)
8. Kent (17 churches)
9. Surrey and Sussex (12 churches and 1 meeting house)

Information sessions (optional)

To assist with making a decision on whether to submit a tender, we hope you may attend an information session via Zoom regarding the estate and the contract.

Thursday 30th October, 15:00-16:00

Wednesday 5th November 13:00-14:00

Friday 7th November 10:00-11:00

These sessions will include a 20min presentation, followed by an opportunity to ask questions. Each session will be attended by the Conservation Project Manager and the Estate Officer.

Please indicate which session you would like to attend when responding to this invitation and you will receive a link.

Deadlines and Tendering timescale

Interested contractors must send an expression of interest by email to MaintenanceContractSE@theccct.org.uk by **5pm on Friday 24th October**

It is anticipated that the tendering timescale will be as follows:

Stage	Expected timescale
Expression of Interest submission due date	24 th October 2025
Invitation to tender	7 th November 2025
Tender submission due date	19 th December 2025
Contract awarded	9 th February 2026
Contract starts	1 st April 2026

No liability or costs will be accepted for work involved in making any submission and no guarantee is given that the contract will be offered.

We look forward to perhaps seeing you at an Information Sessions and to receiving your expression of interest.

Regards

Conservation Team (SE)

Churches Conservation Trust

MaintenanceContractSE@theccct.org.uk