



## JOB DESCRIPTION

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<b>Job Title</b>	Champing Host
<b>Team</b>	Self Employed
<b>Location</b>	Subject to Church
<b>Reports to</b>	Initiatives and Partnerships
<b>Salary</b>	£40 per booking
<b>Duration</b>	March – November 2026
<b>Normal Working Hours</b>	Adhoc working March - November, both weekdays and weekends

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Churches Conservation Trust (CCT) is the national charity caring for historic churches at risk. As the operator of the third largest heritage estate in charitable ownership in the UK, our 357 historic churches include examples of irreplaceable architecture, archaeology and art from 1,000 years of English history.

CCT has an international award-winning reputation in heritage conservation and regeneration. All churches in our care are listed, mostly Grade I and II\*, and some are Scheduled Ancient Monuments.

Without our care, these buildings might have disappeared entirely. Instead, they are enjoyed as social, tourism, educational and cultural resources, kept open, in use, and living once again in the heart of their communities.

Champing is a unique accommodation experience, allowing guests to book overnight camping stays in historic churches. The concept was developed by The Churches Conservation Trust (CCT) in 2016 in order to help raise essential funds for the conservation of historic churches across the country. Find out more at [www.champing.co.uk](http://www.champing.co.uk).

We require self-motivated individuals to help us deliver the Champing™ concept on the ground.

### **Overall job purpose**

This role requires you to set up the basic camping equipment that Champing provides for overnight guests. This includes camp beds and chairs, cushions, blankets, and supplies for hot drinks.

We also ask that, where there is a separating, composting loo onsite, you clean the toilet after each stay, ready for the next booking.

The Champing Host serves as the local contact should guests have any questions, so we ask that you remain available over the phone while there are guests in the church.

Finally, from time to time, the Champing team may ask you to perform one-off tasks such as inventories in order to help keep Champing running smoothly.

## **Key relationships**

You will work closely with the Champing team, helping them to ensure that guests are well-provided for and that the church is kept tidy, well-stocked, and ready for bookings.

## **Key duties and responsibilities**

- Ensure that all necessary camping equipment is set up at the church prior to each booking and that it is cleared promptly following the booking.
- Perform cleaning duties inside the church including dusting, sweeping, washing cups, emptying bins and cleaning the toilet (eco-toilet).
- Ensure all necessary supplies of tea, coffee, toilet rolls, cleaning equipment etc. are well-stocked through liaison with the Champing Team.
- Ensure that keys are left in the agreed collection point for guests.
- Liaise with the Champing team to ensure an awareness of all bookings at the church.
- Keep an inventory of champing equipment and perform regular safety checks of equipment as set out by the CCT.
- Work on call during Champing bookings should issues arise.
- Perform other duties as necessary at the request of the Champing team.

## **Additional Information:**

### **Credit check**

For compliance purposes, this position is subject to a pre-employment credit check.

### **Basic DBS clearance and credit check**

We are committed to safer recruitment practices. All of our positions are subject to Basic DBS clearance.

### **Lone working**

This role involves lone working. We have lone working procedures in place to support undertaking lone working.

### **Health and Safety**

Contractors must be aware of the responsibilities placed on them under the Health and Safety at Work Act (1974), and to ensure that agreed safety procedures are carried out to maintain a safe environment for employees, volunteers and visitors. All contractors have a responsibility to manage risk within their sphere of responsibility.

All Trust contractors are accountable, through the terms and conditions of their third party contract, and statutory health and safety regulations, and are responsible for reporting incidents, being aware of the risk management strategy and emergency procedures and attendance at training as required.

### **Data Protection**

If you have contact with computerised data systems, you are required to process and/or use information held on a computer in a fair and lawful way. You are also required to hold data only for the specific registered purpose and not to use or disclose it in any way incompatible with such purpose.

## Safeguarding

We believe that everyone we come into contact with has the right to be protected from all forms of harm. We want everyone visiting our churches, volunteering with us, or working with us to have a safe and enjoyable experience. We will not tolerate abuse, maltreatment, or exploitation by or to our staff, volunteers, or members of the public. **We expect our staff, volunteers and contractors to share this commitment.**

## Training

If successful, you may be required to complete a series of training modules for compliance.

## Person Specification

### Section one: Essential Criteria

	<b>Essential Criteria</b>
<b>1</b>	An enthusiastic, responsible and motivated individual
<b>2</b>	Good communication skills
<b>3</b>	Availability over the phone and on email to answer questions in a timely manner
<b>4</b>	Ability to work independently
<b>5</b>	A reasonable level of fitness/mobility as some lifting and equipment setup involved
<b>6</b>	Ability to work flexibly around champing bookings, including weekends. Own transport essential.

### Section Two: Desirable Criteria

	<b>Desirable Criteria</b>
<b>1</b>	Previous experience of cleaning work